MINUTES OF EXECUTIVE COUNCIL MEETING OF NSWVGA WEDNESDAY 12TH APRIL, 2023 VIA ZOOM.

Meeting Opened: 7.00pm

Attendee's: President Les Knox, Vice President John Daley, Vice President John Dixon, (Clr) Dick van Buuren, (Clr) Stu Dossetor, (Clr) Peter Taylor, (Clr) Peter Guy, (Clr) Jim Shadlow, (Clr)Penny Hudson, (Clr) Charlie Swyer, (Clr) Robert Trembath, (Clr) Aileen Williams

Apologies: Vice President John Daley left the meeting early due to the internet dropping out.

Correspondence Email received from Dave Flatt
                Email received from Ray Kent

New Members Register Update.

Peter Guy to give an update on New Members Register to include:
(See attached correspondence).

General further discussion on New Members Register.

The new members register does meet the objectives agreed to by the executive council. Entering new members, changing member's details etc on a one- by -one basis the register is very easy and straight forward to use. Some councillors however have experienced a few issues when using the bulk inquiry. The web master is assisting them with these issues. Most councillors agree that these problems will be solved once everyone has had some further training in using the program. The web master has stated he is available to anyone that would like some further assistance when trying to do the bulk inquiry.
 A long discussion took place on the viability of continuing with the new members register or to discontinue and revert to the old member's data base. A vote was then taken
Clr Peter Guy moved
That we proceed with the new members register. Seconded Clr Peter Taylor
 Those in favour - 5
Against - 2
Abstain - 4
1 absent vote due to internet difficulties-motion carried.
Clr Peter Guy is very open to suggestions on how to make the new members register easier to use for all and that is his objective to make it do what we and the group secretaries require it to do as easy as possible.

 Clr Peter Guy explained that the difference with the new members register is that it does:
1. Significant validation and does not allow you to input erroneous data into it. Whereas the old members data base does, and this then must be sorted out afterwards.
2. You can see who has entered what information into the system.
Group secretary Ray Kent expressed his issues with the new members register not been able to search by Club.

Clr Peter Guy has been asked to get a quote on the cost to implement search by club into the new members register as soon as possible. Moved Clr Jim Shadlow Seconded Clr Robert Trembath – carried

This will then be sent out to all councillors via email for approval.

It was stated that the group secretaries should have been consulted in what they required in the new system.

Group secretaries to be invited to start using the new members register using single entries as soon as possible. When they feel comfortable in using the single entry in the members register, they contact the webmaster and he will assist them in using the bulk Query, Bulk Update sections.

A discussion took place on when and how we close down the old member's data base. There was some question if we closed down the old member's data base while updating the new members register would we have accurate record of our members.

The web master stated that the new members register is an accurate record of our members.

Clr Stu Dossetor will do a plan on how and what we are trying to achieve with the new members register this will include a schedule as to which Group secretaries and when they will be brought on to the new system.

NSWVGA CHAMPIONSHIPS
When doing the policies
Player numbers to be considered when determining the number of trophies awarded.

Les Knox will not be seeking re-election in any position at AGM in December 2023.

Meeting closed 8.36pm

Points of action

1. Clr Peter Guy to get a quote for a club search function.
2. Clr Stu Dossetor to do a plan for the implantation for group secretaries.
3. Clr Peter Guy to do an email list of all club secretaries that we have and send to Jim Shadlow

UPDATE ON NEW MEMBERSHIP REGISTER
12 APR 23

The new membership register was loaded with the current data from the old register in late January and since then changes made to the old register have been regularly applied to the new register.

The major reasons for embarking on the development of a new register were

- the lack of validation or error checking in the old register, allowing errors to creep in;

- the absence of any logging, making it difficult to reconcile.

The primary objectives for the new register were:

- support the existing facilities through a simpler and cleaner user interface;

- minimise the possibility of errors through full validation of entries;

- add new batch functions for 'power users';

- provide comprehensive logging to allow analysis and reconciliation.

All of these objectives have been achieved with the exception of implementing the List Members for a Club function. This was deferred from the first release because the development had been substantially delayed and there was a wish to get moving.

There was no difficulty over this function – it was simply a part that had not been started at that time - it was intended that it should be implemented in a second release as soon as possible.

I have not sought a costing yet for the List Members for a Club because I think it would be unfair on the developer to do so if there is a significant possibility of cancellation.

Seven users have made membership updates directly to the new register - adding new members or renewing existing members:

369 Dave Flatt (from late Jan to late Mar)
132 John Daley (from mid Mar to current)
39 Aileen Williams (from md Mar to current)
13 Trevor Weekley (from mid Mar to early Apr)
9 Dick van Buuren (from mid Feb to mid Mar)
4 Ray Kent (one in mid Mar and 3 yesterday)
3 Rob Trembath (early Apr)

I believe that all of these updates have done as individual transactions, with the exception of Dave Flatt. The majority of Dave's updates have been done using Bulk Update.

It is clear that those users who have done the most updates are the ones most comfortable with the system. It should be noted that in Dave Flatt's answer to Q4 he has clearly got the scale the wrong way round – I think he means 5 initially but 2 when mastered.

I have had no questions or requests for help from either Trevor Weekly or Ray Kent.

I think the first question we should be asking ourselves is "Is the new system working correctly and is it an improvement over the old system?".

I believe that the answer is resoundingly "Yes" and so I recommend that we invite more Group Secretaries to use the new system.

It would probably be best to get them to use the individual functions initially for them to get a good feel for the system, and then to introduce the batch functions when they have need.

I would like the go-ahead to get a quotation for List Members for a Club.

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